

Township of Monee, in the County of Will, of the State of Illinois
APPROVED MINUTES OF THE SCHEDULED MEETING OF THE BOARD OF TRUSTEES-August 15, 2024

The scheduled meeting of the Board of Trustees of the Township of Monee was conducted on Thursday, August 15, 2024, at Monee Township Hall, 26121 S. Egyptian Trail, Monee, Illinois.

Board Members in Attendance: Supervisor Donna Dettbarn, Trustee Deborah Burgess, Trustee Billy Morgan, and Clerk Bobby Lathan.

Board Members Absent: Trustee James W. Young and Trustee Terri L. Boles

Other Elected/Appointed Township Officials in Attendance: Assessor Sandra Heard and Collector Ronald Poindexter.

Attorney: Mario Carlasare

Administrator: Willa Simmons

Members of the Public in Attendance: None

Press: None

Supervisor Dettbarn called the meeting to order at 7:00 pm.

The assembly recited the pledge to the Flag prior to the commencement of the Meeting.

Section 1: Minutes

Minutes for the Scheduled Meeting of July 18, 2024, were approved with corrections. Motioned by Trustee Morgan and seconded by Trustee Burgess.

Roll Call:

Ayes: Burgess, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 3-0

Section 2: Public Comments

None

Section 3: Supervisor's Report:

- General Assistance
 - Report for July 12, 2024, through August 9 ,2024

- Intakes-11 Applications-8: Received Flat Grant-0: Received Other Aid-0: Pantry-27: Denied-2: Pending-4 -Terminated-0
- Total Number on General Assistance-0
- Total Amount for General Assistance (GA)- \$ 0
- Total Amount for Emergency Assistance (EA) \$ 2,497.51
- Total Amount for GA and EA- \$ 2,497.51

- Back to School Supply Program is currently in progress.
- Senior Drive-up Luncheon on Wednesday, August 7, 2024.
- Attended Supervisor’s Meeting on Friday August 9, 2024. Received information on Illinois Township Election and Township Caucus Guide for 2025.
- Thank-You Letter from Northern Food Bank for donation to support their programs.

Section 4: Clerk’s Report

- Established political party township caucus must be scheduled on Tuesday, December 3, 2024. For multi-township, the caucus date must be Wednesday, December 4, 2024. A Notice of Obligation to report the time and location of political party caucus will be sent to the Chair of each Township Central Committee in October of 2024.

Section 5: Highway Commissioner’s Report:

- None

Section 6: Assessor’s Report.

- Preparing for Appeals.
- Appeals continue through August 22, 2024
- Hired new Staff member.

Section 7: Attorney’s Report,

- There were no court dates since last meeting.

Section 8: Standing Committee/Commission Report

- None

Township Plan Commission Report:

- None

Section 9: New Business

The Board approved \$3,491.00 for CPR Class. Date for the Class will be scheduled later. Motioned by Trustee Burgess and seconded by Trustee Morgan.

Roll Call:

Ayes: Burgess, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 3-0 .

The Board approved Township participation in the Monee Fair Parade on Saturday, September 7, 2024. Motioned by Trustee Burgess and seconded by Trustee Morgan.

Roll Call:

Ayes: Burgess, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 3-0 .

The Board approved a Social Service Agreement with the Monee Chamber of Commerce Fall Golf Classic for \$400.00. Motioned by Trustee Morgan and seconded by Trustee Burgess.

Roll Call:

Ayes: Burgess, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 3-0

The Board approved a Social Service Agreement with the Village of Park Forest 75th Anniversary Gala & Concert for \$125.00. Motioned by Trustee Burgess and seconded by Trustee Morgan.

Roll Call:

Ayes: Burgess, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 3-0

The Board approved \$1,000.00 for a Fall Shred Day on Saturday, October 26, 2024. Motioned by Trustee Morgan and seconded by Trustee Burgess.

Roll Call:

Ayes: Burgess, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 3-0

Will County Board invited the Township Board to an Event at Bult Field on Monday, September 9, 2024, 5:30 pm to 7:30 pm, "Business After Hours."

Board approved Line-Item Transfer, General Town Budget, Assessor Budget. \$1,000.00 from Contingency (5195) to Computer Software (5130). Motioned by Trustee Burgess and seconded by Trustee Morgan.

Roll Call:

Ayes: Burgess, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 3-0

Board approved Line-Item Transfer, Road District Budget, Road and Bridge Fund. \$3,000.00 from Contingencies (5195) to Computer Maintenance (5515). Motioned by Trustee Morgan and seconded by Trustee Burgess.

Roll Call:

Ayes: Burgess, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 3-0

Section 10: Old Business

Supervisor Dettbarn reminded Board of two upcoming Events:

- University Park Back to School Parade on Saturday, August 17, 2024. Supervisor Dettbarn was chosen as the Local Hero for the Parade. She was chosen for her work on Committees (Scholarship)in the Village.
- TOI Education session in St. Charles, IL, on August 27, 2024.

Youth Committee:

The Township hired Keely Childress as Youth Coordinator on an Hourly Contract basis for Fall and Spring.

Building Renovation:

The Board approved \$18,500.00 architect fees to start phase 1, renovation on Garage and Highway Commissioner Office. Motioned by Trustee Morgan and seconded by Trustee Burgess.

Roll Call:

Ayes: Burgess, Morgan, Dettbarn

Nays: None

MOTION CARRIED, 3-0

The Board approved estimated \$248,214 for the renovation Plan for Phase 1 construction to garage and \$1,029,484.00 for Construction of Township Pantry. **Motioned** by Trustee Burgess and seconded by Trustee Morgan.

Roll Call:

Ayes: Burgess, Morgan, Dettbarn

Nays: None

MOTION CARRIED, 3-0

Section 11: Trustee Audit of Accounts/Clerk Certification Audit

The Board approved the payment of the bills as presented for the period of **July 19, 2024**, through August 15, 2024. Motioned by Trustee Burgess and seconded by Trustee Morgan.

Roll Call:

Ayes: Burgess, Morgan, Dettbarn

Nays: None

MOTION CARRIED, 3-0

Section 12: Board Comments

Supervisor Dettbarn was thanked for scheduling an Appreciation Luncheon at Frankie in August for the Volunteers. These volunteers work many hours, providing helping hands, at the Township.

Adjournment:

The Board meeting was adjourned at 8:05p.m. Motioned by Trustee Burgess and seconded by Trustee Morgan.

Roll Call:

Ayes: Burgess, Morgan, Dettbarn

Nays: None

MOTION CARRIED, 3-0

Respectfully submitted for Approval



Bobby R. Lathan Sr.
Monee Township Clerk

REVIEWED AND APPROVED THURSDAY, SEPTEMBER 19, 2024