

Township of Monee, in the County of Will, of the State of Illinois  
APPROVED MINUTES FOR THE SCHEDULED MEETING OF THE BOARD OF TRUSTEES-JUNE 19, 2025

The scheduled meeting of the Board of Trustees of the Township of Monee was conducted on Thursday, June 19, 2025, at Monee Township Hall, 26121 S. Egyptian Trail, Monee, Illinois.

**Board Members in Attendance:** Supervisor Donna Dettbarn, Trustee Deborah Burgess, Trustee James W. Young, Trustee Terri L. Boles, Trustee Billy Morgan, and Clerk Bobby Lathan.

**Board Member Absent:** None

**Other Elected/Appointed Township Officials in Attendance:** None.

**Attorney:** Mario P. Carlasare

**Administrator:** Willa Simmons

**Members of the Public in Attendance:** Jeanne Vance and Dorothea Franklin

**Press:** None

Supervisor Dettbarn called the meeting to order at 7:00 pm.

The assembly recited the pledge to the Flag prior to the commencement of the Meeting.

**Section 1: Minutes**

Minutes for the Scheduled Meeting of May 15, 2025, were approved with corrections. Motioned by Trustee Boles and seconded by Trustee Morgan.

Roll Call:

Ayes: Burgess, Young, Boles, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 5-0

**Section 2: Public Comments**

None

**Section 3: Supervisor's Report**

- General Assistance
  - Report for May 10, 2025, through June 12, 2025
    - Intakes-8: Applications-7: Received Flat Grant-0: Received Other Aid-1: Pantry-36: Denied-2: Pending-2 -Terminated-0
    - Total Number on General Assistance-0
    - Total Amount for General Assistance (GA)- \$ 0.00
    - Total Amount for Emergency Assistance (EA) \$ 6,651.76
    - Total Amount for GA and EA- \$ 6,651.76
- Senior Drive Through Luncheon on Wednesday, June 18, 2025, went well.
- Shred Day on Saturday June 7<sup>th</sup> had 36 drop off. This number is an increase from previous events.
- Thank -You Letter from Will County Center from Community Concerns for the Township Donation.
- Correspondence from State Representative Anthony Deluca office.
  - Veterans Appreciation Picnic Friday July 11, 11 a.m. to 1 p.m.
  - SUMMER CLEAN -UP on Thursday, June 26, 10 a.m. to noon
- Township of Illinois Supervisors and Trustees 2025 Educational Workshops are Scheduled for June 6, June 27, July 18, and August 8.
- Assessor Heard has a Workshop scheduled for Thursday, June 26, 2025, 5:30 p.m. to 7:00 p.m. at the Assessor's Office

#### Section 4: Clerk's Report

- Filed TOIRMA Bond for Township and Road District with County Clerk
- Requested Publication of Invitation of Bid for Road work.

#### Section 5: Highway Commissioner's Report:

- None.

#### Section 6: Assessor's Report.

- None

#### Section 7: Attorney's Report

The 501C3 status requires forming a separate Entity for the Pantry. This Entity will require Township Board Members to be on its Board. Supervisor Dettbarn, Trustee Burgess and Trustee Boles have agreed to be on the Pantry Board.

The Board approved signing an agreement (3 to 5 hours at \$350.00 per hour) with Attorney Brad McCann to work in conjunction with Attorney Carlasare to form an Entity for the Township 501C3 Organization. Motioned by Trustee Morgan and seconded by Trustee Burgess.

Roll Call:

Ayes: Burgess, Young, Boles, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 5-0

- Motion to dismiss 2019 Tax Cases status dates set for July 2025.

#### Section 8: Standing Committee/Commission Report

Township Plan Commission Report:

- None

#### Section 9: New Business

The Board decided that shirts for Staff and Elected Officials will be beige. Also, a cap will accompany the shirt.

The Board approved a Social Service Agreement with Elevate Hope for \$850.00. Motioned by Trustee Young and seconded by Trustee Morgan.

Roll Call:

Ayes: Burgess, Young, Boles, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Board approved a Social Service Agreement with Illinois Flames Track Club for \$6,000.00. Motioned by Trustee Boles and seconded by Trustee Young.

Roll Call:

Ayes: Burgess, Young, Boles, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Board approved payment of \$75.00 for Illinois Township Senior Service Association (ITSSA) Annual Dues. Motioned by Trustee Boles and seconded by Trustee Morgan.

Roll Call:

Ayes: Burgess, Young, Boles, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Board approved a one-year Cleaning Contract for the Assessor Office for \$7,500.00 with Imperial ProClean. Contract to start 6/6/25. Motioned by Trustee Boles and seconded by Trustee Morgan

Roll Call:

Ayes: Burgess, Young, Boles, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Board approved to schedule a CPR Class for Saturday August 23, 2025, from 8:00 a.m. to 1:00 p.m. Motioned by Trustee Burgess and seconded by Trustee Morgan.

Roll Call:

Ayes: Burgess, Young, Boles, Morgan, and Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Village of University Park Back to School Celebration and Parade is scheduled for Saturday, August 16, 2025. The Township Plans to participate by using a car in the Parade.

**Vaccination Mobile Van Event from Will County will be at Monee Township Wednesday, August 6, 2025, 9 a.m. to 3 p.m.**

#### **Section 10: Old Business**

- Building Renovation Some modifications, work is still in progress.
- Youth Committee: Flyers are being distributed to encourage signups for program.

#### **Section 11: Trustee Audit of Accounts/Clerk Certification Audit**

The Board approved the payment of the bills as presented for the period of **May 16, 2025, through June 19, 2025**. Motioned by Trustee Boles and seconded by Trustee Burgess.

Roll Call:

Ayes: Burgess, Young, Boles, Morgan, Dettbarn

Nays: None

MOTION CARRIED, 5-0

**BOARD COMMENTS:**

Trustee Morgan stated that a meeting is scheduled on June 26, 2025 at Monee Elementary School, from 4 pm to 7 pm. A Forum to discuss freight traffic in Monee Township. Comments will become an official part of the meeting.

**Adjournment:**

The Board meeting was adjourned at 8:15 p.m. Motioned by Trustee Boles and seconded by Trustee Burgess.

Roll Call:

Ayes: Burgess, Young, Boles, Morgan, Dettbarn

Nays: None

MOTION CARRIED, 5-0

Respectfully submitted for Approval



Bobby R. Lathan Sr.  
Monee Township Clerk

**REVIEWED AND APPROVED THURSDAY, JULY 17, 2025**