

*Township of Monee, in the County of Will, of the State of Illinois*

APPROVED MINUTES OF THE SCHEDULED MEETING OF THE BOARD OF TRUSTEES FOR  
JANUARY 21, 2016

The meeting for January 21, 2016 was called to order by Supervisor Donna Dettbarn at 7:00 p.m.

**BOARD MEMBERS IN ATTENDANCE:** Supervisor Donna Dettbarn, Trustees: Maurice Brown, Terri Boles, Deborah Burgess and James Young.

**BOARD MEMBERS ABSENT:** Clerk Bobby R. Lathan, Sr.

**OTHER ELECTED/APPOINTED TOWNSHIP OFFICIALS:** Deputy Clerk, Willa Simmons, Assessor, Sandra Heard and Highway Commissioner, David Deutsche.

**ATTORNEY:** Joseph Cernugel

**PRESS:** Victor Margraf, WPAL

**MEMBERS OF THE PUBLIC:** Rodger L. Green, Community Outreach for Kankakee County Community Services Inc. for Will County

Motion by Trustee James W. Young and seconded by Trustee Debra Burgess to appoint Administrative Assistant Willa Simmons as Deputy Clerk for this meeting due to the absence of Clerk Bobby Lathan, Sr.

**ROLL CALL:** Ayes: Trustees, Brown, Boles, Burgess, Young and Supervisor Dettbarn.  
Nays: None  
Absent: None

Motion carried: 5 to 0

The pledge to the Flag was recited.

**MINUTES:** Motion to approve the Regular Scheduled Meeting minutes for December 17, 2015 with corrections by Trustee Burgess, seconded by Trustee Boles.

**ROLL CALL:** Ayes: Trustees, Brown, Boles, Burgess, Young and Supervisor Dettbarn.  
Nays: None  
Absent: None

Motion carried: 5 to 0

**PUBLIC COMMENTS:** None

***SUPERVISOR'S REPORT:***

- General Assistance Report
  - Intakes 7
  - Applications 3
  - Pantry 12
  - Other Aid 1
  - Pending 2
  - Total number on General Assistance 5
  - Total amount for General Assistance \$1,225.00
  - Total amount for Emergency Assistance \$ 596.61
  - Total amount for GA and EA \$1,821.61
  
- Senior Committee Valentines lunch will be Friday, February 12, 2016 at the Township Office on Egyptian Trail, 11:00 a.m.

***CLERK'S REPORT:*** Supervisor Dettbarn reported, in the absent of the Clerk, that the Clerk published the meeting dates for 2016.

***HIGHWAY COMMISSIONER'S REPORT:***

- 245 tons of stone was put on Timberlane.
- Applied for a grant through TARP for black topping Ridgeland Ave. between Stuenkel Road to Steger Road. The cost \$45,000.00 per mile. The project may or may not move forward. Not sure if the Village of University Park will participate with the project.
- Gave the board a handout: Task force outlines 27 recommendations for local government consolidation in Illinois.

***ASSESSOR'S REPORT:***

- There were 177 appeals.
- The office wants to make sure everyone has the property tax exemptions.
- There's an increase in investors purchasing property in the township.
- Will be hiring 1 or 2 part-time personnel to replace 2 that are no longer working at the office.
- Submitted 2016-2017 proposed budget.

***ATTORNEY'S REPORT:*** None

***STANDING COMMITTEE'COMMISSIONER REPORTS:*** None

***NEW BUSINESS:***

- ***Rodger L. Green, Community Outreach Specialist for Kankakee County Service, Inc. for Will County:***

- The Community Outreach Specialist for Kankakee County Service, Inc. for Will County has taken over the Meals on Wheels program.
  - Currently servicing 30 people in the township with 22 on the waiting list. They will be on the waiting list until one of the 30 is removed.
  - Cost of the meals are \$7.00 per person a day.
  - Also have a Senior Dining Program for 60 and over. The program is stationed at Thornwood House in University Park on Mondays. 51% are 60 and over. A \$3.00 donation is asked for, but not mandatory.
  - Supervisor Dettbarn suggested that the information be put in the next newsletter. Also suggested Mr. Green submit in writing a letter of request for funds and include the budget, showing revenue and expenses, and the number of residents serviced in the Monee Township.
  - The program is also in need of volunteers.
- **2015 Holiday Report:**
    - Thanksgiving 2015
      - 71 Applications and 71 picked-up
    - Christmas 2015
      - 93 Applications and 91 picked-up
        - Ages 0 to 12: 82, all received 4 gifts
        - Ages 13 to 18: 41, all received 1 gift
        - 19 and over: 116, all received 1 gift
        - The Village of Monee—serving 13 Families
        - The Village of Park Forest—serving 10 Families
        - The Village of University Park—serving 71 Families
  - Supervisor Dettbarn thanked Administrator Willa Simmons and the Volunteers who helped with Thanksgiving and Christmas.
  - **Will Ride:**
    - Motion by Trustee Burgess and seconded by Trustee Brown to pay the Will Ride Program of Will County \$4,756.78 for the month of October, 2015.

**ROLL CALL:** Ayes: Brown, Boles, Burgess, Young and Dettbarn.  
 Nays: None  
 Absent: None

Motion carried: 5 to 0

- **2016 Internal Revenue Service Mileage Rate:**
  - Motion by Trustee Boles and seconded by Trustee Brown to approve the 2016 Internal Revenue Service mileage rate of \$0.54 (54 cents).

**ROLL CALL:** Ayes: Trustees, Brown, Boles, Burgess, Young and Supervisor Dettbarn.  
 Nays: None  
 Absent: None

Motion carried: 5 to 0

- ***Line Item Transfer:***

- General Town Fund

- Motion to transfer \$1,300.00 from #5195 Contingencies to #5110 Telephone \$900.00 and to #5112 Internet Access/Website \$400.00 by Trustee Burgess, seconded by Trustee Young.

***ROLL CALL:*** Ayes: Trustees, Boles, Brown, Burgess, Young and Supervisor Dettbarn.  
Nays: None  
Absent: None

Motion Carried: 5 to 0

- Assessor's Budget

- Motion to transfer \$800.00 from #5215 Equipment Purchase to #5520 Equipment Rental by Trustee Young and seconded by Trustee Burgess.

***ROLL CALL:*** Ayes: Trustees, Boles, Brown, Burgess, Young and Supervisor Dettbarn.  
Nays: None  
Absent: None

Motion Carried: 5 to 0

- Motion to transfer \$2,500.00 from # 5195 Contingencies to # 5060 Training by Trustee Boles and seconded by Trustee Burgess.

***ROLL CALL:*** Ayes: Trustees, Boles, Brown, Burgess, Young and Supervisor Dettbarn.  
Nays: None  
Absent: None

Motion Carried: 5 to 0

- Road and Bridge Budget

- Motion to transfer \$5,000.00 from #5195 Contingencies to #5513 Replacement Tax District by Trustee Burgess and seconded by Trustee Boles

***ROLL CALL:*** Ayes: Trustees, Boles, Brown, Burgess, Young and Supervisor Dettbarn.  
Nays: None  
Absent: None

Motion Carried: 5 to 0

***OLD BUSINESS:***

- ***Lease Agreement for 46 Town Center, University Park:***

- No new information

**PROJECT REPORTS:**

- *Youth Committee*--None
- *Go Green*—None

**AUDIT OF ACCOUNTS/CLERKS CERTIFICATION OF AUDIT:**

- Motion by Trustee Brown, seconded by Trustee Burgess to approve the payment of bills for the period of December 18, 2015 through January 21, 2016 in the amount of \$101,011.54.

**ROLL CALL:** Ayes: Trustees, Boles, Boles, Burgess, Young and Supervisor Dettbarn  
Nays: None  
Absent: None

Motion carried: 5 to 0

**BOARD COMMENTS:**

- The Board wished everyone a Happy New Year and said to stay warm.

**ADJOURNMENT:**

- Motion by Trustee Brown, seconded by Trustee Boles to adjourn at 8:15 p. m.

**ROLL CALL:** Ayes: Trustees, Boles, Brown, Burgess, Young and Supervisor Dettbarn  
Nays: None  
Absent: None

Motion carried: 5 to 0

Respectfully submitted,

Willa Simmons  
Monee Township Deputy Clerk

**REVIEWED AND APPROVED: Thursday, February 18, 2016**