

Township of Monee, in the County of Will, of the State of Illinois

APPROVED MINUTES OF THE SCHEDULED MEETING OF THE BOARD OF TRUSTEES-April 16, 2020

The scheduled meeting of the Board of Trustees of the Township of Monee was conducted on Thursday, April 16, 2020 at Monee Township Hall, 26121 S. Egyptian Trail Road, Monee, Illinois.

Board Members in Attendance: Supervisor Donna Dettbarn and Clerk Bobby Lathan.

Board Member in Attendance via Tele Conference: Trustee Terri Boles Trustee Maurice Brown, Trustee Deborah Burgess Trustee James Young

Board Member Absent: None

Other Elected/Appointed Township Officials in Attendance via Tele Conference: Assessor Sandra Heard

Attorney in attendance via Tele Conference: Scott Pyles

Administrator: Willa Simmons

Office Assistant via Tele Conference: Shirley Lathan

Members of the Public in Attendance: None

Press: None

Supervisor Dettbarn called the meeting to order 7:06 pm.

The assembly recited the pledge to the Flag prior to the commencement of the Meeting at the Budget Hearing.

Section 1: Minutes

Minutes for the Scheduled Meeting of March 19, 2020 were approved with corrections. Motioned by Trustee Young and seconded by Trustee Boles

Roll Call:

Ayes: Boles, Brown, Young, Dettbarn

Abstained: Burgess

MOTION CARRIED, 4-0

Section 2: Public Comments

- None

Section 3: Supervisor's Report:

- General Assistance
 - Report for March 11, 2020 through March 31, 2020
 - Intakes-:4 Applications-2: Received Flat Grant-0:
Received Other Aid-0: Pantry-6: Denied-0: Pending-2:
Terminated-1
Total on General Assistance-4
 - Total Amount for General Assistance (GA)- \$608.00
 - Total Amount for Emergency Assistance (EA)-\$300.00
 - Total Amount for GA and EA-\$ 908.00
 - Report for April 1, 2020 through April 8, 2020
 - Intakes-:4 Applications-1: Received Flat Grant-0:
Received Other Aid-0: Pantry-6: Denied-0: Pending-3:
Terminated-0
Total on General Assistance-4
 - Total Amount for General Assistance (GA)- \$624.00
 - Total Amount for Emergency Assistance (EA)- \$0.00
 - Total Amount for GA and EA- \$624.00

Section 4: Clerk's Report

- Annual Town Meeting was held at 7:30 pm on Tuesday, April 14, 2020. Six (6) Electors attended, Two Elector attended via Tele Conference. Supervisor Dettbarn was elected Moderator.
- As of March 29, 2020 three (3) Township Officials have not filed Statement of Economic Interest (SEI). They must be completed online, by May 1, 2020. A \$15.00 penalty will be required, if not filed by May 1st.

Section 5: Highway Commissioner's Report:

- None

Section 6: Assessor's Report.

- Servers and all new computers have been installed.
- Office is closed due to the Pandemic. All employees are off.
- Assessor is checking office.

Section 7: Attorney's Report

- None

Section 8: Standing Committee/Commission Report

Township Plan Commission Report:

- None

Section 9: New Business

The Board approved the adoption of the 2020-2021 General Town Budget and Appropriation Ordinance (20-001). Motioned by Trustee Burgess and seconded by Trustee Young.

Roll Call:

Ayes: Boles, Burgess, Brown, Young, Dettbarn

MOTION CARRIED, 5-0

The Board approved the adoption of the 2020-2021 Road District Budget and Appropriation Ordinance (20-002). Motioned by Trustee Brown and seconded by Trustee Burgess.

Roll Call:

Ayes: Boles, Burgess, Brown, Young, Dettbarn

MOTION CARRIED, 5-0

The Board approved General Town Fund, Board Budget, Item Transfer of \$106.64 from Contingencies (5195); \$102.04 to Utilities (5114) and \$4.60 to Dues and Subscriptions (5125). Motioned by Trustee Boles and seconded by Trustee Burgess.

Roll Call:

Ayes: Boles, Burgess, Brown, Young, Dettbarn

MOTION CARRIED, 5-0

The Board approved General Town Fund, Assessor's Budget Line Item Transfer of; \$81.00 from IMRF (5020) to Computer Equipment Purchase (5220); \$27.00 from Unemployment Tax (5015) to Equipment Rental (5520); \$16.00 from Office Supplies (5100) to Equipment Maintenance (5205); \$400.00 from Payroll Expense(5000) to Professional Fees-Network Consultant (5046); \$100.00 from Payroll Taxes (5010) to Professional Fees-Network Consultant (5046); \$140.00 from Travel Expenses (5055) to Professional Fees-Network Consultant (5046); \$80.00 from Telephone /Cell (5220) to Professional Fees-Network Consultant (5046); \$95.00 from Internet to Professional Fees-Network Consultant (5046); \$200.00 from Utilities (5114) to Professional Fees-Network Consultant (5046) ; \$300.00 from Computer Software (5130) to Professional Fees-Network Consultant (5046); \$200.00 from Custodial(5160) to Professional Fees-Network Consultant (5046); \$55.00 from Computer Software (5130) to Professional Fees-Network Consultant (5046); \$456.99 from Computer Equipment Purchase to Custodial (5160) Motioned by Trustee Brown and seconded by Trustee Boles.

Roll Call:

Ayes: Boles, Burgess, Brown, Young, Dettbarn

MOTION CARRIED, 5-0

Section 10: Old Business

Section 12: Trustee Audit of Accounts/Clerk Certification Audit

The Board approved the payment of the bills as presented for the period of **March 20, 2020 through March 31, 2020**. Motioned by Trustee Burgess and seconded by Trustee Boles.

Roll Call:

Ayes: Boles, Burgess, Brown, Young, Dettbarn

MOTION CARRIED, 5-0

The Board approved the payment of the bills as presented for the period of **April 1, 2020 through April 16, 2020**. Motioned by Trustee Burgess and seconded by Trustee Boles.

Roll Call:

Ayes: Boles, Burgess, Brown, Young, Dettbarn

MOTION CARRIED, 5-0

The Covid-19 Emergency Plan approved at March 19, 2020 Meeting authorizes the Supervisor to pay all bills due on the Monthly Audit of Accounts. Supervisor Dettbarn will sign the Audit of Account Sheets as all Trustees were on Tele – Conference call for the meeting.

Section 13: Board Comments

Board members stated to each other to “Stay Safe”.

Adjournment:

The Board meeting was adjourned at 7:28 p.m. Motioned by Trustee Young and seconded by Trustee Boles.

Roll Call:

Ayes: Boles, Burgess, Brown, Young, Dettbarn

MOTION CARRIED, 5-0

Respectfully submitted for Approval

Bobby R. Lathan Sr.

Bobby R. Lathan Sr.
Monee Township Clerk

REVIEWED AND APPROVED THURSDAY, JUNE 18, 2020