

## Township of Monee, in the County of Will, of the State of Illinois

APPROVED MINUTES OF THE SCHEDULED MEETING OF THE BOARD OF TRUSTEES-March 21, 2019

The scheduled meeting of the Board of Trustees of the Township of Monee was conducted on Thursday, March 21, 2019 at Monee Township Hall, 26121 S. Egyptian Trail, Monee, Illinois.

**Board Members in Attendance:** Supervisor Donna Dettbarn, Trustee Maurice Brown Trustee Deborah Burgess Trustee James Young and Clerk Bobby Lathan.

**Board Member Absent:** Trustee Terri Boles

**Other Elected/Appointed Township Officials in Attendance:** Assessor Sandra Heard

**Attorney:** Attorney Joseph Cernugel

**Administrator:** Willa Simmons

**Members of the Public in Attendance:** Robin Phillips, Brenda Whitley and Kevin Phillips

**Press:** None

Supervisor Dettbarn called the meeting to order at 7:00 pm.

The assembly recited the pledge to the Flag prior to the commencement of the Meeting.

### **Section 1: Minutes**

Minutes for the Scheduled Meeting of February 21, 2019 were approved as corrected. Motioned by Trustee Burgess and seconded by Trustee Young.

Roll Call:

Ayes: Burgess, Young, Dettbarn

Nays: None

Present: Brown

MOTION CARRIED, 3-0

### **Section 2: Public Comments**

None

### Section 3: Supervisor's Report:

- General Assistance
  - Report for February 14, 2019 through March 14, 2019
    - Intakes-5: Applications-4: Received Flat Grant-0: Received Other Aid-0: Pantry-6: Denied-0: Pending-5: Terminated-0
    - Total Number on General Assistance-7
    - Total Amount for General Assistance (GA)- \$ 2,128.00
    - Total Amount for Emergency Assistance(EA)-\$ 1,050.00
    - Total Amount for GA and EA-\$ 3,178.00
  - Senior Committee Update
    - Next event will be HALLELUJAH It's Spring Lunch at Monee Township Office on Wednesday, April 24, 2019.
  - Correspondence
    - TOI email regarding House Bill 3301-A Bill to eliminate all Will County Township Clerks.

### Section 4: Clerk's Report

- April 18, 2019 Budget Hearing Notice Published in the Vedette.
- Statement of Economic Interest must be filed by May 1, 2019. All filing will be electronic.
- Annual Town Meeting Tuesday, April 9, 2019 at 7:30 pm.

### Section 5: Highway Commissioner's Report:

- None

### Section 6: Assessor's Report.

- The Workshop for the Assessors' Office is scheduled for Thursday, from 5:30 pm to 6:30 pm and not Wednesday, March 27, 2019 as shown in the February 21, 2019 minutes
- Assessor asked that Board Members volunteer to help Assessors' Office during appeal time.
- Assessor asked that the Assessors' Office Budget be increased based on the CPI.
  - Supervisor Dettbarn asked the Assessor Heard to send her , within the next couple of weeks, a revised proposed Budget for 2019-2020, showing line item changes, but keeping the total budget the same as last year..

Section 7: Attorney's Report

- None

Section 8: Standing Committee/Commission Report

Township Plan Commission Report:

- None

Section 9: New Business

The Board approved agenda for April 9, 2019 Annual Town Meeting. Motioned by Trustee Burgess and seconded by Trustee Young.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn  
Nays: None

MOTION CARRIED, 4-0

The Board approved payment of 2019 Township Official of Illinois Clerk Division Dues of \$30.00. Motioned by Trustee Young and seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn  
Nays: None

MOTION CARRIED, 4-0

The Board tabled Meal on Wheels Social Service Agreement until April 18, 2019 Board Meeting. Motioned by Trustee Brown and seconded by Trustee Young.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn  
Nays: None

MOTION CARRIED, 4-0

The Board approved renewal of TFH Cleaning Service , Inc. Contract for April 1, 2019 to March, 2020 for Total of \$6,110.00. Motioned by Trustee Young and seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

The Board approved RWK IT Services proposal for Full Service IT from April 1, 2019 to March 31, 2020 for Total of \$1,038.29 per month. Motioned by Trustee Brown and seconded by Trustee Burgess.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

The Board approved a General Town Budget, Board Budget, Line Item Transfer of \$675.00 from Contingencies (5195) to Utilities (5114). Motioned by Trustee Burgess and seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

The Board approved a Road District Budget, Road & Bridge Fund, and Line Item Transfer of \$20,000.00 from Bridge Transfer (5800) to Road Maintenance (5500) and Transfer of \$800.00 from Equipment Rental (5520) to Replacement Tax (5513). Motioned by Trustee Young and seconded by Trustee Burgess.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

The Board approved a General Town Budget, Assessor, Line Item Transfer of \$160.00 from Postage & Courier (5115) to Internet Access (5112). Motioned by Trustee Burgess and seconded by Trustee Young.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

The Board approved a General Town Budget, Assessor, Line Item Transfer of \$2,500.00 from Training (5060) to Payroll (5000), \$200.00 from Equipment Purchase (5215) to Dues & Subscriptions (5125) and \$570.00 from Professional and Legal Fees (5042) to Payroll Tax (5010). Motioned by Trustee Burgess and seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

The Board approved a General Town Budget, Assessor, Line Item Transfer of \$700.00 from Computer Equipment Purchase (5220) to Professional Fees/Network Consultants (5046), \$2,000.00 from Contingencies (5195) to Payroll (5000), \$200.00 from Equipment Maintenance to Payroll (5000), \$100.00 from Computer Equipment Purchase (5220) to Telephone/Cellular (5110) and \$170.00 from Computer Equipment Purchase (5220) to Internet (5112). Motioned by Trustee Brown and seconded by Trustee Burgess.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

The Board approved a General Town Budget, Assessor, Line Item Transfer of \$200.00 from Health Insurance (5030) to Office Supplies (5100), \$50.00 from Health Insurance (5030) to Telephone/Cellular (5110), \$200.00 from Equipment Rental(5520) to Training (5060), \$225.00 from Computer Software(5130) to Equipment Maintenance(5205), \$100.00 from Publishing Legal Notice(5120) to Equipment Maintenance(5205) and \$400.00 from Office Maintenance (5980) to Professional Fees/Network Consultant (5046). Motioned by Trustee Brown and seconded by Trustee Burgess.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

The Board approved a payment of \$1,449.59 for Will Ride Program for January 2019. Motioned Trustee Burgess and Seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

The Board approved \$4,000.00 for making an estimated payment to the Will Ride Program for February and March 2019. Motioned Trustee Brown and Seconded by Trustee Young.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

### **Section 10: Old Business**

Other Issues- None discussed.

### **Section 11: Project Reports**

#### **Youth Committee**

Kevin Phillips will assist Trustee Brown with the Youth Program on a paid basis.

Robin Phillips gave the Board a brief presentation on the Junior Achievement Program. She left some pamphlet about the Junior Achievement Program.

The Board approved \$3,648.75 for payment to Governors State University for use of facilities from November 2018 to March 2019. Motioned Trustee Young and Seconded by Trustee Brown.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

### **Going Green**

None.

### **Section 12: Trustee Audit of Accounts/Clerk Certification Audit**

The Board approved the payment of the bills as presented for the period of **February 22, 2019 through March 21, 2018**. Motioned by Trustee Brown and seconded by Trustee Burgess.

Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

**Section 13: Board Comments**

Trustee Young highlighted items in the Spring Newsletter for University Park Public Library District. Emphasis was placed on the Summer Tutoring for 2019.

**Adjournment:**

The Board meeting was adjourned at 8:35 p.m. Motioned by Trustee Burgess and seconded by Trustee Brown.

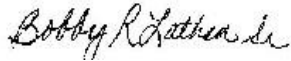
Roll Call:

Ayes: Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 4-0

Respectfully submitted for Approval



Bobby R. Lathan Sr.

Monee Township Clerk

**REVIEWED AND APPROVED THURSDAY, APRIL 18, 2019**