

Township of Monee, in the County of Will, of the State of Illinois

Approved MINUTES OF THE SCHEDULED MEETING OF THE BOARD OF TRUSTEES-MARCH 18, 2021

The scheduled meeting of the Board of Trustees of the Township of Monee was conducted, Virtual (ZOOM), on Thursday, March 18, 2021 at Monee Township Hall, 26121 S. Egyptian Trail Road, Monee, Illinois.

Board Members in Attendance: Supervisor Donna Dettbarn, Trustee Terri Boles, Trustee Maurice Brown, Trustee Deborah Burgess, Trustee James W. Young, and Clerk Bobby Lathan.

Board Member Absent: None

Other Elected/Appointed Township Officials in Attendance: Assessor Sandra Heard

Attorney: Mario P. Carlasare

Administrator: Willa Simmons

Members of the Public in Attendance: (all Virtually) Donna Dilworth, Sonja Jenkins, Cynthia Hill, David Sevier, Robin Walker, Shirley Lathan, Mary Truss and Billy Morgan.

Press: None

Supervisor Dettbarn called the meeting to order 7:01 pm.

The assembly recited the pledge to the Flag prior to the commencement of the Meeting.

Section 1: Minutes

Minutes for the Scheduled Meeting February 18, 2021 were approved as written. Motioned by Trustee Young and seconded by Trustee Burgess.

Roll Call:

Ayes: Boles, Brown, Burgess, Young, Dettbarn

MOTION CARRIED, 5-0

Section 2: Public Comments

Billy Morgan stated that “although 162 ballots were requested, only 36 voters have cast their ballot”. He stated “local elections matters” and urged that everyone should encourage friends and family to get out and vote in the Tuesday, April 6, 2021 election.

Section 3: Supervisor’s Report:

- General Assistance

- Report for February 16, 2021 through March 11, 2021
 - Intakes:-1 Applications-1: Received Flat Grant-0: Received Other Aid-0: Pantry-6: Denied-0: Pending-1: Terminated-0
Total on General Assistance-5
 - Total Amount for General Assistance (GA)- \$1,595.00
 - Total Amount for Emergency Assistance (EA)- \$ 0.00
 - Total Amount for GA and EA- \$1,595.00
- Senior Saint Patrick Day Drive -By Luncheon and Food-Give Away on Wednesday, March 17, 2021 was well received.
- Thank You letter from CASA for Social Service Agreement.
- Will County Health Department has COVID19 Vaccinating Site in Monee. Residents must sign up for an appointment.

Section 4: Clerk's Report

- Consolidated Election on Tuesday, April 6, 2021. Voter Information Guides were sent out by County Clerk's Office.
- Annual Town Meeting is scheduled for Tuesday, April 13, 2021 for 7:30 pm at Monee Township Building.
- Budget Hearings for Township and Road District on Thursday, April 15, 2021 at 7:00 pm. Notices were published in the Vedette and Southtown newspapers.

Section 5: Highway Commissioner's Report:

- None

Section 6: Assessor's Report.

- Received several resumes for Positions placed in the Township Newsletter. Will be starting interviews within the next two weeks.
- Purchased office equipment.
- Getting ready for Field Visits. New Construction and Rehabbing
- Exemptions will rollover automatically. Only new exemptions will have to submit application.

Section 7: Attorney's Report

- Filing an appearance for Court in a pending Tax Objection Case.

Section 8: Standing Committee/Commission Report

Township Plan Commission Report:

- None.

Section 9: New Business

The Board approved \$7,429.00 for a Social Service Agreement with the University Park Youth Baseball Organization (UPYBO). Motioned by Trustee Young and seconded by Trustee Boles.

Roll Call:

Ayes: Boles, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Board Tabled University Park Playground Project Request until April 2021 Meeting. Motioned by Trustee Young and seconded by Trustee Burgess.

Roll Call:

Ayes: Burgess, Young,

Nays: Boles, Brown, Dettbarn

MOTION FAILED, 2-3

The Board approved Intergovernmental Agreement for \$200.00 with the Village of University Park for Playground Project Request. The Agreement requested that a Budget for the Project on the Village of University Park letterhead and include Keely Childress title be sent to the Board. Motioned by Trustee Boles and seconded by Trustee Brown.

Roll Call:

Ayes: Boles, Brown, Burgess, Dettbarn

Nays: None

Present: Young

MOTION CARRIED, 4-0

The Board approved purchase of New Office Nottingham Collection Chairs and 3-Seater Reception Furniture from the Spencer Collection for Township Building. Motioned by Trustee Boles and seconded by Trustee Burgess.

Roll Call:

Ayes: Boles, Burgess, Young, Dettbarn

Nays: None

Abstained: Brown
MOTION CARRIED, 4-0

The Board approved payment of \$50.00 for 2021 Illinois Township Association of General Assistance Caseworkers Membership Dues. Motioned by Trustee Burgess and seconded by Trustee Boles.

Roll Call:
Ayes: Boles, Brown, Burgess, Young, Dettbarn
Nays: None

MOTION CARRIED, 5-0

The Board approved payment of \$30.00 for 2021 Township Clerk of Illinois Membership Dues. Motioned by Trustee Brown and seconded by Trustee Boles.

Roll Call:
Ayes: Boles, Brown, Burgess, Young, Dettbarn
Nays: None

MOTION CARRIED, 5-0

The Board approved TFH Cleaning Service Contract for \$6,690.00 to clean Township Assessor's Office April 1, 2021 to March 31, 2022. Motioned by Trustee Burgess and seconded by Trustee Brown.

Roll Call:
Ayes: Boles, Brown, Burgess, Young, Dettbarn
Nays: None

MOTION CARRIED, 5-0

The Board approved RWK IT Services Full Service Managed Agreement for 2021-2022 in the amount of \$917.62, Quote# KP000301. Motioned by Trustee Young and seconded by Trustee Boles.

Roll Call:
Ayes: Boles, Brown, Burgess, Young, Dettbarn
Nays: None

MOTION CARRIED, 5-0

The Board approved RWK IT Services Renewal for Meraki Firewall in the amount of \$895.99, Quote #KP000298. Motioned by Trustee Burgess and seconded by Trustee Young.

Roll Call:

Ayes: Boles, Burgess, Young, Dettbarn

Nays: None

Present: Brown

MOTION CARRIED, 4-0

The Board approved the Tuesday, April 13, 2021 Annual Town Meeting Agenda.

Motioned by Trustee Burgess and seconded by Trustee Young.

Roll Call:

Ayes: Boles, Burgess, Young, Dettbarn

Nays: None

Disconnected: Brown

MOTION CARRIED, 4-0

TOIRMA issued dividend checks to Township (\$1,496.00 for Town Fund and \$2,339.00 for Road and Bridge) on March 12, 2021.

The Board approved General Town Fund Line-Item Transfer, of \$7,000.00 from Contingencies (5195) to; Office Supplies (5100) for \$2,000.00 and Building Improvement (5210) for \$5,000.00. Motioned by Trustee Boles and seconded by Trustee Burgess.

Roll Call:

Ayes: Boles, Burgess, Young, Dettbarn

Nays: None

Disconnected: Brown

MOTION CARRIED, 4-0

The Board approved General Town Fund Assessor's Budget Line-Item Transfer, of \$850.00 from Contingencies (5195) to Office Telephone/Cell (5110). Transfer of \$15,800.00 from Payroll Expense (5000) to; Office Supplies (5100) for \$1,500.00, Dues/Subscriptions (5125) for \$300.00, Compute Software/Web Development (5130) for \$5,000.00 and Equipment Purchase Copier 3004(5215) for \$9,000.00. Motioned by Trustee Brown and seconded by Trustee Burgess.

Roll Call:

Ayes: Boles, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Board approved Road District Budget Line-Item Transfer, of \$10,000.00 from Contingencies (5195) to Road Supplies (5505). Motioned by Trustee Boles and seconded by Trustee Burgess.

Roll Call:

Ayes: Boles, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

The Board approved payment of \$6,800.00 for Will Ride Program (Estimated payment for January, February and March 2021). Motioned by Trustee Boles and seconded by Trustee Burgess.

Roll Call:

Ayes: Boles, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

Section 10: Old Business

The Board reviewed and discussed the 2021-2022 Tentative Budget.

Section 11: Trustee Audit of Accounts/Clerk Certification Audit

The Board approved the payment of the bills as presented for the period of **February 19, 2021 through March 18, 2021**. Motioned by Trustee Young and seconded by Trustee Burgess.

Roll Call:

Ayes: Boles, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

Section 12: Board Comments

Supervisor Dettbarn states that April Meeting will be in- person. The Board will honor Trustee Brown.

Members of the Board expressed Happy Birthday wishes to Trustee Boles.

Adjournment:

The Board meeting was adjourned at 8:29 pm. Motioned by Trustee Boles and seconded by Trustee Brown.

Roll Call:

Ayes: Boles, Brown, Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 5-0

Respectfully submitted for Approval



Bobby R. Lathan Sr.
Monee Township Clerk

REVIEWED AND APPROVED THURSDAY, APRIL 15, 2021