

## Township of Monee, in the County of Will, of the State of Illinois

APPROVED MINUTES OF THE SCHEDULED MEETING OF THE BOARD OF TRUSTEES-February 20, 2020

The scheduled meeting of the Board of Trustees of the Township of Monee was conducted on Thursday, February 20, 2020 at Monee Township Hall, 26121 S. Egyptian Trail Road, Monee, Illinois.

**Board Members in Attendance:** Supervisor Donna Dettbarn, Trustee Deborah Burgess, Trustee James Young, and Clerk Bobby Lathan.

**Board Member Absent:** Trustee Terri Boles and Trustee Maurice Brown

**Other Elected/Appointed Township Officials in Attendance:** Highway Commissioner David Deutsche and Assessor Sandra Heard

**Attorney:** None

**Administrator:** Willa Simmons

**Members of the Public in Attendance:** None

**Press:** None

Supervisor Dettbarn called the meeting to order 7:00 pm.

The assembly recited the pledge to the Flag prior to the commencement of the Meeting.

### **Section 1: Minutes**

Minutes for the Scheduled Meeting of January 16, 2020 were approved as written. Motioned by Trustee Burgess and seconded by Trustee Young

Roll Call:

Ayes: Burgess, Young, Dettbarn

MOTION CARRIED, 3-0

### **Section 2: Public Comments**

- None

### **Section 3: Supervisor's Report:**

- General Assistance
  - Report for January 11, 2020 through February 13, 2020
    - Intakes:-2 Applications-2: Received Flat Grant-0:

Received Other Aid-0: Pantry-5: Denied-3: Pending-5:  
Terminated-0

Total on General Assistance-6

- Total Amount for General Assistance (GA)- \$1,824.00
- Total Amount for Emergency Assistance (EA)-\$ 300.00
- Total Amount for GA and EA-\$ 2,124.00

○ Senior Committee Update

- The Valentine Luncheon was held on Friday, February 14, 2020, 11 am, at the Township Building. The entertainment was very good.
- Next Event is a Senior Luncheon on Wednesday, April 8, 2020.

○ Correspondence

- A Thank You letter from Senior Services of Will County for donation of \$1,500.00.
- Will-South Cook Soil & Water Conservation District is hosting its Annual Recognition Dinner on Saturday, February 29, 2020.
- Will County's Fresh Start Fair on Saturday, June 13, 2020 at Will County Court House from 10:00 a.m. 4:00 p.m.

#### Section 4: Clerk's Report

- Primary Election on Tuesday, March 17, 2020. Early voting started Thursday, February 6, 2020.
- Statement of Economic Interest (SEI) must be completed online, by May 1, 2020. A \$15.00 penalty will be required, if not filed by May 1<sup>st</sup>.
- March 1, 2020 is the last day for written request to the clerk for agenda items for Annual Town Meeting.

#### Section 5: Highway Commissioner's Report:

- Has some concerns about water run-off and traffic in the area where Devonshire Manor is located on Harlem Avenue.
- Road District has a full time employee and one part time. Jeff Zimmer is the name of the full time employee.
- Two snow plowing events.
- Attended Highway Commissioners' meeting on February 19, 2020. There is more discussion about eliminating the Highway Commissioners.

Section 6: Assessor's Report.

- Purchased four (4) new and three (3) rebuilt PCs. Delivery is scheduled for Tuesday, February 18, 2020. Installation should be completed by mid-March.
- Workshop is scheduled for Thursday, March 26, 2020 at 5:30 p.m.

Section 7: Attorney's Report

- None

Section 8: Standing Committee/Commission Report

Township Plan Commission Report:

- None

Section 9: New Business

Township Officials of Illinois 38<sup>th</sup> Annual Township Topics Day in Springfield on Wednesday, April 1, 2020.

Township of Illinois 2020 Educational District Event at Marriot Hotel Bloomington/Normal on Saturday, March 28, 2020.

The Board approved to schedule the 2020-2021 Budget Hearing for April 16, 2020 from 7:00 pm. to 7:15 p.m. Motioned by Trustee Burgess and seconded by Trustee Young.

Roll Call:

Ayes: Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

The 2019 Edition of the Township Official of Illinois Laws and Duties Handbooks were issued to Board Members.

RWK Design Contract and Security Cameras will be considered at March Monthly Meeting.

The Board approved payment of \$1,772.58 to Will Ride Program for October 2019. Motioned by Trustee Burgess and seconded by Trustee Young.

Roll Call:

Ayes: Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

The Board approved payment of \$1,715.98 to Will Ride Program for November 2019. Motioned by Trustee Young and seconded by Trustee Burgess.

Roll Call:

Ayes: Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

The Board approved General Town Budget, General Town Fund Line Item Transfer of \$1,500.00 from Contingencies (5195) to Equipment Purchase (5215). Motioned by Trustee Young and seconded by Trustee Burgess.

Roll Call:

Ayes: Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

The Board approved Road District Budget, Road and Bridge Fund Line Item Transfer of \$4,500.00 from Contingencies (5195) to Replacement Tax District (5513). Motioned by Trustee Burgess and seconded by Trustee Young.

Roll Call:

Ayes: Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

The Board approved General Town Fund, Assessor's Budget Line Item Transfer of; \$1,100.00 from Contingencies (5195) to Computer Software (5130); \$1,200.00 from Training (5060) to Professional Network Consultant (5046); and \$500.00 from Travel (5055) to Computer Equipment Purchase (5220). Motioned by Trustee Burgess and seconded by Trustee Young.

Roll Call:

Ayes: Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

## **2020-2021 Budget Workshop**

Replacing the carpet and painting were mentioned in the 2020-2021 Budget Workshop discussion.

### **Section 10: Old Business**

- None

### **Section 11: Project Reports**

#### **Youth Committee**

The Board approved a Facility Rental Agreement for the use of Crete-Monee Middle School for Youth Program with dates. Motioned by Trustee Burgess and seconded by Trustee Young.

Roll Call:

Ayes: Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

#### **Going Green**

None.

### **Section 12: Trustee Audit of Accounts/Clerk Certification Audit**

The Board approved the payment of the bills as presented for the period of **January 17, 2020 through February 20, 2020**. Motioned by Trustee Young and seconded by Trustee Burgess.

Roll Call:

Ayes: Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

### **Section 13: Board Comments**

Trustee Young commented that the School District had initially shown some interest in the Township property located in University Park.

**Adjournment:**

The Board meeting was adjourned at 8:01 p.m. Motioned by Trustee Burgess and seconded by Trustee Young.

Roll Call:

Ayes: Burgess, Young, Dettbarn

Nays: None

MOTION CARRIED, 3-0

Respectfully submitted for Approval



Bobby R. Lathan Sr.

Monee Township Clerk

**REVIEWED AND APPROVED THURSDAY, MARCH 19, 2020**